

**WARNING: Providing false information to Government is an offence under the False Information Act 2016. If you are found guilty of providing false information to Government, you may be fined up to \$20,000 or sentenced to imprisonment for up to 10 years.**



**FIJI SOCIAL PROTECTION COVID-19 RESPONSE AND SYSTEM DEVELOPMENT PROJECT  
JOBS FOR NATURE 2.0: SUB-PROJECTS APPLICATION FORM**

(All Applications are to be submitted before 4pm on 08 March 2024 to [jobs4nature2@gmail.com](mailto:jobs4nature2@gmail.com) or hand-delivered to any Provincial Council's Offices near you or Level 6 (West Wing), Ro Lalabalavu House, Suva)

**SECTION A: DETAILS OF APPLICANT**

Name of Registered Groups (Village Cooperatives/Youth Group/Women's Group/Deeds Trust/Registered FBOs):  
\_\_\_\_\_

Cooperative/Group Registration Number: _____	Area at which the Group/Cooperatives Operate: District/Town: _____ Province: _____
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Group Vision and Objectives (Intention of Establishment):  
\_\_\_\_\_

Community Work Experience: Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, for how long: <input type="checkbox"/> Years <input type="checkbox"/> Months
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List the type(s) of works involved in your community work:  
\_\_\_\_\_

Contact Person of Coordinator/Chair/President and Treasurer of the Cooperative/Group

1. Coordinator/Chair/President	2. Treasurer
Full Name: _____	Full Name: _____
Identification*(Voter Identification Card Preferred): <input type="checkbox"/> Voter Identification Card No.: _____ <input type="checkbox"/> Other Valid Photo ID (please specify): _____	Identification*(Voter Identification Card Preferred): <input type="checkbox"/> Voter Identification Card No.: _____ <input type="checkbox"/> Other Valid Photo ID (please specify): _____
*Attach certified copy of ID	*Attach certified copy of ID
Phone Contact: _____	Phone Contact: _____
Email Address: _____	Email Address: _____

**SECTION B: OTHER MEMBERS OF THE GROUP/PARTICIPANTS DETAILS**

Total number of members/participants in the proposed project: _____	<i>Please fill in the details of all members in <b>Schedule 1</b></i>
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**SECTION C: PROJECT TYPE APPLICATION**

(Applicants to choose only **ONE** activity and **ONE** Budget Size)

**Refer to Schedule 2A**

**SECTION D: PROJECT ACTIVITIES AND SITE DETAILS**

What is the Group aiming to achieve through this project?  
\_\_\_\_\_

Land Tenure where the project will be carried out: <input type="checkbox"/> State Land <sup>1</sup> <input type="checkbox"/> Native Land <input type="checkbox"/> Freehold Land	Reason for selection of area(s): _____
Location of Project Site: _____	Estimated Land Area for Project: _____ Ha/Acre

<sup>1</sup> Coastal area comes under State Land

<i>For Environment and Social Screening of the Project, please tick either Yes or No</i>	Yes	No
• Subproject located in nature reserves		
• Subproject area located in critical natural habitat (in areas that are homes to endangered and/or endemic life forms)?		
• Will the subproject have a risk of introducing invasive species, pests or diseases to the project area?		
• Does the subproject require new land acquisition (purchase) or resettlement (move from current land residence to another area)?		
• Is there known archeological, historical, or cultural heritage site in the area of influence of the subproject and there are potential adverse impacts on these sites?		
• Will the subproject bring significant community health and safety risks?		
• Will the subproject cause significant labor safety and health risks?		
• Will the subproject involve forced labor or child labor?		

Support Activities for Women and/or Vulnerable person(s)/group

Babysitting  Cook  Administration  Others (Specify): \_\_\_\_\_

What would be some of the social and environmental benefits of this project? (Eg. Unity, resources restoration; women empowerment and etc.)

**Project Timeline:**  2 months  3 months

**SECTION E: EQUIPMENTS AND SEEDLINGS ASSISTANCE\***

Items Needed	Quantities Requested
Seedlings <sup>2</sup>	
Gum boots	
Gloves	
File	
Cane Knife	
First-Aid Kit	
Digging Fork	
Spade	
Post Hole Spade	
Wheelbarrow	

\*Conditions Apply based on internal assessment

**SECTION F: BANK ACCOUNT DETAILS (Group Bank Account)**

Bank Account:  BSP  ANZ  WESTPAC  HFC  Bank of Baroda  BRED Bank

Bank Account Number: 

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Account Name:

Branch Location:

Payment Mode (Maritime):  Post Office (TMO) Specify location:

**SECTION G: ADDITIONAL DOCUMENTS**

Attached to this application form are:

A copy of the Group/Cooperative Registration Certificate (*whichever is applicable*);

<sup>2</sup> Refer to **Schedule 2C** on the type of seedlings available for Round 3 and indicate quantities for respective seedlings.

- Letter of Approval to use respective FBO Registration Number (*whichever is applicable*);
- Copy of the Deeds Trust (*whichever is applicable*);
- A copy of valid and active Group Bank Account Statement;
- Office Bearers and Members Valid Photo ID Cards;
- Taxpayer identification number (TIN) letter or a copy FRCS/FNPF Joint Card;
- FNPF Membership Numbers for Eligible Members; and
- Letter of Approval for Use of Land.

**SECTION H: DECLARATION AND CONSENT TO USE PERSONAL INFORMATION**

By submitting this form for benefits under the Jobs for Nature 2.0 Fiji, I/We:

- certify that all the information provided is complete and correct
- understand that personal information on this form will be used for determining eligibility (suitability) for program assistance and will be shared for program management and monitoring & evaluation
- agree to participate in an evaluation and/or audit (inspection & review) of the program
- Consent (provide approval) to the public release of my/our community name, the amount of funding received, and the general nature of the project.
- Be advised the project does not allow for changes in workers unless for valid reasons. Therefore, groups members who wish to participate in the project are advised to be fully committed in the project.
- Note that the provision (giving) of False Information to the Government is an offense under the False Information Act 2016.

You are hereby informed that data about your organization and members/workers is being collected for the only purpose of evaluating (assessing) the application and monitoring (observing) the JFN2 sub-project activities. We may share or otherwise automatically process this data for that purpose only. You have the right to inspect this data and correct any errors by contacting us at [\[jobs4nature2@gmail.com\]](mailto:jobs4nature2@gmail.com).

**SECTION I: SIGNATURE**

I, (full name) \_\_\_\_\_,  
of (address) \_\_\_\_\_,

solemnly and sincerely declare that the information contained in this form is true and correct and I make this solemn declaration believing the same to be true.

\_\_\_\_\_  
(Signature)

Declared at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
(Signature of witness)

Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

**SECTION J: OFFICIAL USE**

Office:

Receiving officer:

Signature:

Date:

Application number:

**SCHEDULE 1:            DETAILS OF GROUP MEMBERS/PARTICIPANTS**

No.	Full Name	Age	Gender (F/M)	Membership Type (Office Bearer <sup>3</sup> /Member)	Social Welfare Recipient <sup>4</sup> (Yes/No)	Job Type <sup>5</sup> (Participant duties)	FNPF No.	TIN
1.								
2.								
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<sup>3</sup> Specify Office Bearer type: President/Secretary/Treasurer/Assistants  
<sup>4</sup> This column targets Social Welfare recipients only  
<sup>5</sup> Job Type for the Project: Eg planting, babysitting, cook; administrative tasks etc

## SCHEDULE 2A: JOB TYPE APPLICATION

ACTIVITY	PROJECT BUDGET SIZE		
<b>1. Wetland Protection</b>			
Activity	<input type="checkbox"/> 10,000	<input type="checkbox"/> 15,000	<input type="checkbox"/> 20,000
<input type="checkbox"/> Restoring waterways e.g. clearing drains and cleaning rivers	<ul style="list-style-type: none"> <li>• 3 Clean-up sites</li> <li>• Maintenance of the cleaned up site</li> </ul>	<ul style="list-style-type: none"> <li>• 5 Clean-up sites</li> <li>• Maintenance the cleaned up site</li> </ul>	<ul style="list-style-type: none"> <li>• 7 Clean-up sites</li> <li>• Maintenance the cleaned up site</li> </ul>
<input type="checkbox"/> Waste and wastewater management e.g. clean up, waste audits, clean up in waterways (streams, creeks, drains)	<ul style="list-style-type: none"> <li>• 1 report on the cleanup activity</li> </ul>	<ul style="list-style-type: none"> <li>• 1 report on the cleanup activity</li> </ul>	<ul style="list-style-type: none"> <li>• 1 report on the cleanup activity</li> </ul>
<input type="checkbox"/> Solid Waste	<ul style="list-style-type: none"> <li>• 15 Households Solid Waste Audit &amp; Report</li> <li>• 1 recycling/reuse project</li> <li>• 1 Clean up</li> </ul>	<ul style="list-style-type: none"> <li>• 20 Households Solid waste Audit &amp; Report</li> <li>• 1 recycling/reuse project</li> <li>• 1 Clean Up</li> </ul>	<ul style="list-style-type: none"> <li>• 30 Household or more Solid Waste Audit &amp; Report</li> <li>• 1 recycling/reuse project</li> <li>• 1 Clean Up</li> </ul>
<b>2. Riverbank Rehabilitation and Coastal Bank Protection</b>			
Activity	<input type="checkbox"/> 10,000	<input type="checkbox"/> 15,000	<input type="checkbox"/> 20,000
<input type="checkbox"/> Mangrove Planting	<ul style="list-style-type: none"> <li>• 10, 000 trees</li> <li>• One Final group report</li> </ul>	<ul style="list-style-type: none"> <li>• 15,000 trees</li> <li>• One Final group Report</li> </ul>	<ul style="list-style-type: none"> <li>• 20,000 trees</li> <li>• One Final group Report</li> </ul>
<input type="checkbox"/> Vetiver Grass Planting	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• 1000 plants</li> <li>• Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• 2000 Plants</li> <li>• Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• 3000 Plants</li> <li>• Maintenance</li> </ul>
<b>3. Enhancing Biodiversity</b>			
Activity	<input type="checkbox"/> 10,000	<input type="checkbox"/> 15,000	<input type="checkbox"/> 20,000
<input type="checkbox"/> Forest Restoration includes maintenance [weeding]] and beat up program [replacing the lifeless trees]	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 1,000 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 1,500 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 2,000 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>
<input type="checkbox"/> Land upgrading through native tree planting and fruit tree planting	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 1,000 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 1,500 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>	<ul style="list-style-type: none"> <li>• Weeding</li> <li>• Up to 2,000 trees</li> <li>• Maintenance</li> <li>• Tree Planting Training</li> </ul>
<input type="checkbox"/> Fruit tree planting	<ul style="list-style-type: none"> <li>• 500 trees</li> <li>• Weeding</li> </ul>	<ul style="list-style-type: none"> <li>• 1,000 trees</li> <li>• Weeding</li> </ul>	<ul style="list-style-type: none"> <li>• 1,500 trees</li> <li>• Weeding</li> </ul>

*\*The allocated budget is solely for Wages*

## SCHEDULE 2B: BREAKDOWN OF ACTIVITIES IN PHASES

List down detailed activities for each Tranche (Phase)<sup>6</sup>. Please include pictures of sites where the applicable public works (planting/clean-up activities) will take place.

Tranche 1 Targets	Detailed Activities
Tranche 2 Targets	Detailed Activities
Tranche 3 Targets	Detailed Activities

<sup>6</sup> (\*) You can build your target based on one of the indicators listed below or you can create your own indicator, if necessary.

- Number of trees/vegetative material planted.
- Surface (square meters) of mangrove/ Vetiver grass planted. **Example 50m x 50m grid of planted mangrove/vetiver grass**
- Surface (square meters) of land upgraded with native planting **Example 50m x 50m of land upgraded**
- Surface (square meters) of land reforested **Example 50m x 50m of land reforested**
- Volumes of waste collected. **Example Ten 50 kg sacks**
- Length (meters) of rivers, streams restored. **For example, 3m length of rivers restored**

**SCHEDULE 2C: APPROVED SEEDLING LIST FOR ROUND 3**

Types of Seedlings	Quantity
<b>Coastal/Riverbank Tree Seedlings</b>	
1. Mangroves	
2. Vetiver	
3. Lauci	
4. Dilo	
5. Vesi wai	
6. Wiriwiri	
7. Vau	
<b>Native Tree Seedlings</b>	
8. Vesi wai	
9. Dakua Makadre	
10. Dakua Salusalu	
11. Kaudamu	
12. Kauvalu	
13. Yasi	
14. Rosarosa	
15. Rosacea	
16. Ivi	
17. Taka	
18. Vaivai/Raintree	
19. Vacea	
20. Yaka	
21. Waciwaci	
22. Makita	
<b>Fruit Tree Seedlings</b>	
23. Avocado	
24. Breadfruit	
25. Lemon tree (Kumquat)	
26. Coconut	
27. Guava	
28. Sour sop	
29. Jackfruit	
30. Citrus	
31. Ber	
32. Mango	
33. Cocoa	