WARNING: Providing false information to Government is an offence under the False Information Act 2016. If you are found guilty of providing false information to Government, you may be fined up to \$20,000 or sentenced to imprisonment for up to 10 years.



# FIJI SOCIAL PROTECTION COVID-19 RESPONSE AND SYSTEM DEVELOPMENT PROJECT JOBS FOR NATURE 2.0: SUB-PROJECTS APPLICATION FORM

(All Applications are to be submitted before 4pm on 28 April 2023 to <a href="jobs4nature2@gmail.com">jobs4nature2@gmail.com</a> or hand-delivered to any Provincial Council's Offices near you or Level 6(West Wing), Ro Lalabalavu House, Suva)

Name of Registered Community Groups (Village Cooperatives/Youth Group/Women's Group):  Cooperative/Group Registration Number:	SECTION A: DETAILS OF APPLICANT	SECTION A: DETAILS OF APPLICANT						
District/Town:	Name of Registered Community Groups (V	/illage Coo	peratives/Youth Group/Women's Group):					
District/Town:								
Group Vision and Objectives (Intention of Establishment):  Community Work Experience: Yes \ No \ \ \_ No \ \ \_ No \ \_ List the type(s) of works involved in your community work:  Contact Person of Coordinator/Chair/President and Treasurer of the Cooperative/Group  1. Coordinator/Chair/President	Cooperative/Group Registration Number:							
Community Work Experience:  Yes No No Service	Croup Vision and Objectives (Intention of Est							
List the type(s) of works involved in your community work:  Contact Person of Coordinator/Chair/President and Treasurer of the Cooperative/Group  1. Coordinator/Chair/President  2. Treasurer  Full Name:  Identification*(Voter Identification Card Preferred):    Voter Identification Card No.:   Other Valid Photo ID (please specify):   Other Valid Photo ID (please specify):   Attach certified copy of ID	Group vision and Objectives (intention of Est	abiisnment	):					
List the type(s) of works involved in your community work:  Contact Person of Coordinator/Chair/President and Treasurer of the Cooperative/Group  1. Coordinator/Chair/President  2. Treasurer  Full Name:  Identification*(Voter Identification Card Preferred):    Voter Identification Card No.:   Other Valid Photo ID (please specify):   Other Valid Photo ID (please specify):   Attach certified copy of ID								
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Contact Person of Coordinator/Chair/President and Treasurer of the Cooperative/Group  1. Coordinator/Chair/President  2. Treasurer  Full Name:    Gentification*(Voter Identification Card Preferred):   Voter Identification Card No.:   Other Valid Photo ID (please specify):   Other Valid Photo ID (please specify):   *Attach certified copy of ID		<u> </u> ommunity	/ work:					
1. Coordinator/Chair/President    Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/Coter Identification Card Preferred):		o	,					
1. Coordinator/Chair/President    Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/President   Coordinator/Chair/Coter Identification Card Preferred):								
Full Name:   Full Name:   Full Name:   Identification*(Voter Identification Card Preferred):	Contact Person of Coordinator/Chair/Presid	dent and	Treasurer of the Cooperative/Group					
Identification*(Voter Identification Card Preferred):	Coordinator/Chair/President							
□Voter Identification Card No.: □ □Voter Identification Card No.: □ □Other Valid Photo ID (please specify): □Other Valid Phot								
□Other Valid Photo ID (please specify):  *Attach certified copy of ID  Phone Contact:  Email Address:  SECTION B: OTHER MEMBERS OF THE GROUP/PARTICIPANTS DETAILS  Total number of members/participants in the proposed project:  SECTION C: PROJECT TYPE APPLICATION (Applicants to choose only ONE activity and ONE Budget Size)  Refer to Schedule 2 & 3  SECTION D: PROJECT ACTIVITIES AND SITE DETAILS  What is the Group aiming to achieve through this project?  Land Tenure where the project will be carried out:  State Land¹ Native Land Freehold Land  Location of Project Site:  Estimated Land Area for Project:  Ha/Acre  For Environment and Social Screening of the Project, please tick either Yes or No  Yes No	· · · · · · · · · · · · · · · · · · ·			-				
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Location of Project Site: Estimated Land Area for Project:Ha/Acre  For Environment and Social Screening of the Project, please tick either Yes or No Yes No	. ,		reason for selection of area(s).					
For Environment and Social Screening of the Project, please tick either Yes or No Yes No		a Lana	Estimated Land Area for Project:	Ha	/Acre			
ÿ , , , ,	•	he Proied						
	Subproject located in nature reserves							

<sup>&</sup>lt;sup>1</sup> Coastal area comes under State Land

Subproject area located in critical natural hab	itat (in areas that are homes to			
<ul><li>endangered and/or endemic life forms)?</li><li>Will the subproject have a risk of introducing invalidation.</li></ul>	prive energies, posts or dispasses to			
the project area?	asive species, pesis or diseases to			
<ul> <li>Does the subproject require new land acquisition from current land residence to another area)?</li> </ul>	(purchase) or resettlement (move			
Is there known archeological, historical, or cultural of the subproject and there are potential adverse in the subproject.	•			
Will the subproject bring significant community he	•			
Will the subproject cause significant labor safety a	-			
Will the subproject involve forced labor or child lab				
. ,				
Support Activities for Women and/or Vulnerable per				
☐ Babysitting ☐ Cook ☐ Administration ☐ Others				
What would be some of the social and environmental restoration; women empowerment etc)	al benefits of this project? (E.g, Unity, resources			
Project Timeline: ☐ 2 months ☐ 3 months				
SECTION E: EQUIPMENTS AND SEEDLINGS AS	SISTANCE*			
Items Needed	Quantities Requested			
Seedlings				
Gum boots				
Gloves				
File				
Cane Knife				
First-Aid Kit				
Digging Fork				
Spade Spade				
Post Hole Spade Wheelbarrow				
*Conditions Apply based on internal assessment SECTION F: TRAINING NEEDS				
Identify Trainings that your group may need:				
☐ Financial Literacy (Saving, Budgeting, Investment) ☐ Project Proposal Writing				
☐ Curriculum vitae (CV) Writing ☐ Climate Change Resilience Training				
Others (Cressife)				
Others (Specify): SECTION G: BANK ACCOUNT DETAILS (Group Bank Account)				
Bank Account: □BSP □ANZ □WESTPAC □HFC □Bank of Baroda □BRED Bank				
Bank Account Number:				
Account Name:				
Branch Location:				
SECTION H: ADDITIONAL DOCUMENTS				
Attached to this application form are:				
☐ A copy of the Group/Cooperative Registratio	·			
☐ A copy of valid and active Group Bank Accord	unt Statement;			

☐ Office Bearers and Members			int Cord:			
<ul> <li>☐ Taxpayer identification number (TIN) letter or a copy FRCS/FNPF Joint Card;</li> <li>☐ FNPF Membership Numbers for Eligible Members;</li> </ul>						
☐ Letter of Approval for Use of Land						
SECTION I: DECLARATION AND C	ONSENT TO US	E PERSONAL INFOR	RMATION			
By submitting this form for benefits		•				
<ul> <li>certify that all the information provided is complete and correct</li> <li>understand that personal information on this form will be used for determining eligibility (suitability) for program assistance and will be shared for program management and monitoring &amp; evaluation</li> <li>agree to participate in an evaluation and/or audit (inspection &amp; review) of the program</li> <li>Consent (provide approval) to the public release of my/ our community name, the amount of funding received, and the general nature of the project.</li> <li>Be advised the project does not allow for changes in workers unless for valid reasons. Therefore, groups members who wish to participate in the project are advised to be fully committed in the project.</li> <li>Note that the provision (giving) of False Information to the Government is an offense under the False Information Act 2016.</li> </ul>						
the only purpose of evaluating (ass project activities. We may share or o	You are hereby informed that data about your organization and members/workers is being collected for the only purpose of evaluating (assessing) the application and monitoring (observing) the JFN2 subproject activities. We may share or otherwise automatically process this data for that purpose only. You have the right to inspect this data and correct any errors by contacting us at [ jobs4nature2@gmail.com]."					
SECTION J: SIGNATURE	SECTION J: SIGNATURE					
I, (full name)			,			
of (address)						
solemnly and sincerely declare that the information contained in this form is true and correct and I make this solemn declaration believing the same to be true.						
(Signature)	-					
Declared at	this	day of	202			
(Signature of witness)	_					
Name:	_					
Occupation:	_					
Address:	_					
SECTION K: OFFICIAL USE						
Office:						
Receiving officer:						
Signature:  Date:						
Application number:						

#### SCHEDULE 1: **DETAILS OF GROUP MEMBERS/PARTICIPANTS**

No. Full Name	Age	Gender (F/M)	Membership Type (Office Bearer²/Member)	Social Welfare Recipient <sup>3</sup> (Yes/No)	Job Type <sup>4</sup> (Participant duties)	FNPF No.	TIN
1.							
2.							
3.							
4.							
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21.							
22.							
23.							
24.							
25.							

Specify Office Bearer type: President/Secretary/Treasurer/Assistants
 This column targets Department of Social Welfare recipients only
 Job Type for the Project: E.g planting, babysitting, cook; administrative tasks etc

## **SCHEDULE 2A: JOB TYPE APPLICATION**

ACTIVITY PROJECT BUDGET SIZE						
1. Wetland Protection						
Activity	□ 10,000	□ 15,000	□ 20,000			
<ul> <li>□ Restoring waterways e.g. clearing drains and cleaning rivers</li> <li>□ Waste and wastewater management e.g. clean up, waste audits, clean up in waterways</li> </ul>	<ul> <li>3 Clean-up sites</li> <li>Maintenance of the cleaned up site</li> <li>1 report on the cleanup activity</li> </ul>	site	up site			
(streams, creeks, drains)  □ Solid Waste	<ul> <li>15 Households Solid Waste Audit &amp; Report</li> <li>1 recycling/reuse project</li> <li>1 clean up</li> </ul>	<ul> <li>20 Households Solid waste Audit &amp; Report</li> <li>1 recycling/reuse project</li> <li>1 Clean Up</li> </ul>	<ul> <li>30 Household or more Solid Waste Audit &amp; Report</li> <li>1 ecycling/Reuse project</li> <li>1 Clean Up</li> </ul>			
2. Riverbank Rehabilitation and Coastal Bank Protection						
Activity	□ 10,000	□ 15,000	□ <b>20,000</b>			
☐ Mangrove Planting	<ul><li>Nursery</li><li>10, 000 trees</li><li>One Final group report</li></ul>	<ul><li>Nursery</li><li>15,000 trees</li><li>One Final group Report</li></ul>	<ul><li>Nursery</li><li>20,000 trees</li><li>One Final group Report</li></ul>			
☐ Vetiver Grass Planting	<ul><li>Weeding</li><li>1000 plants</li><li>Maintenance</li></ul>	<ul><li>Weeding</li><li>2000 Plants</li><li>Maintenance</li></ul>	<ul><li>Weeding</li><li>3000 Plants</li><li>Maintenance</li></ul>			
3. Enhancing Biodiversity						
Activity	□ 10,000	□ 15,000	□ 20,000			
☐ Forest Restoration includes maintenance [weeding]] and beat up program [replacing the lifeless trees]	<ul><li>Weeding</li><li>Up to 3,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>	<ul><li>Weeding</li><li>Up to 4,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>	<ul><li>Weeding</li><li>Up to 5,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>			
☐ Land upgrading through native tree planting and fruit tree planting	<ul><li>Weeding</li><li>Up to 3,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>	<ul><li>Weeding</li><li>Up to 4,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>	<ul><li>Weeding</li><li>Up to 5,000 trees</li><li>Maintenance</li><li>Tree Planting Training</li></ul>			
☐ Fruit tree planting	• 500 trees • Weeding	<ul><li>1,000 trees</li><li>Weeding</li></ul>	<ul><li>1,500 trees</li><li>Weeding</li></ul>			

<sup>\*</sup>The allocated budget is solely for Wages

#### SCHEDULE 2B: BREAKDOWN OF ACTIVITIES IN PHASES

List down detailed activities for each Tranche (Phase)<sup>5</sup>

Tranche 1 Targets	Detailed Activities
Tranche 2 Targets	
T	
Tranche 3 Targets	

<sup>&</sup>lt;sup>5</sup> (\*) You can build your target based on one of the indicators listed below or you can create your own indicator, if necessary.

<sup>-</sup> Number of trees/vegetative material planted.

Surface (square meters) of mangrove/ Vetiver grass planted. Example 50m x 50m grid of planted mangrove/vetiver grass

<sup>-</sup> Surface (square meters) of land upgraded with native planting Example 50m x 50m of land upgraded

<sup>-</sup> Surface (square meters) of land reforested Example 50m x 50m of land reforested

Volumes of waste collected. Example Ten 50 kg sacks

Length (meters) of rivers, streams restored. For example, 3m length of rivers restored

## SCHEDULE 3: SUPPORTING CHECKLIST FOR PROJECT ACTIVITIES

Wetland Protection  ☐ Restoring waterways e.g. clearing drains and cleaning rivers ☐ Waste and wastewater management e.g. clean up, waste audits, clean up in waterways (streams, creeks, drains)	Yavusa) for sites for the project (Village Council)	City/Town  ✓ Approval letter from Town/City council for the proposed project sites
□ Solid Waste	✓ Approval letter from the village headman (Turaga Ni Koro, Liuliu ni Mataqali, Liuliu ni Yavusa) for the proposed sites for the project (Village Council)	✓ Approval letter from Town/City council for the proposed project sites
Riverbank Rehabilitation and Coastal Bank	Protection	
<ul><li>☐ Mangrove planting</li><li>☐ Vetiver grass planting</li></ul>	<ul> <li>✓ Approval letter for the project to be carried out in the village boundary</li> </ul>	<ul> <li>✓ Approval letter from Lands for foreshore mangrove planting</li> <li>✓ Approval letter from City/Town or land owning unit for land use for vetiver grass project</li> </ul>
Enhancing Biodiversity		
□ Forest Restoration includes maintenance[weeding]] and beat up program [replacing the lifeless trees]	Topoloval ictici nom vinage ricadinan (ruraga	<ul> <li>✓ Approval Letter for Land use from landowner for Native land or Freehold land or approval from Ministry of Lands for State land use</li> <li>✓ Agreement letter for the ownership of the plants being planted</li> </ul>
□ Land upgrading through native tree planting and fruit tree planting	<ul> <li>✓ Approval letter from Village Headman (Turaga Ni Koro, Liuliu ni Mataqali, Liuliu ni Yavusa) on the land approved for the project</li> <li>✓ Agreement letter for the ownership of the plants being planted</li> </ul>	<ul> <li>✓ Approval Letter for Land use from landowner for Native land or Freehold land or approval from Ministry of Lands for State land use</li> <li>✓ Agreement letter for the ownership of the plants being planted</li> </ul>
□ Fruit tree planting	<ul> <li>✓ Approval letter from Village Headman (Turaga Ni Koro, Liuliu ni Mataqali, Liuliu ni Yavusa) on the land approved for the project</li> <li>✓ Agreement letter for the ownership of the plants being planted</li> </ul>	<ul> <li>✓ Approval Letter for Land use from landowner for Native land or Freehold land or approval from Ministry of Lands for State land use</li> <li>✓ Agreement letter for the ownership of the plants being planted</li> </ul>