



THE REPUBLIC OF THE FIJI ISLANDS
Ministry of Finance & National Planning



CORPORATE PLAN

2005

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MINISTER'S FOREWORD

The Ministry of Finance & National Planning continues to build on the Strategic Development Plan (SDP) for 2003-2005 with the theme **“Rebuilding Confidence for Stability and Growth for a Peaceful, Prosperous Fiji”**. With Government’s strategic policy direction clearly articulated in the SDP, the Ministry has ventured in conformity as appropriate and the alignment of the Ministry’s outputs has spread to the Departments under our supervision. This document also encapsulates the outputs of these Departments which form an essential part of our Key Performance Indicators.

Macro-economic stability remains our top priority and the mid-term review of the SDP done in 2004 indicated that Government is within its target. This will be further enhanced and this Annual Corporate Plan (ACP) identifies some of the strategies which we will be pursuing. The advent of output and performance budgeting which has now been piloted in four Ministries is seen as a tool in reducing wastage of government resources. In addition, implementing the Financial Management Reform (FMR) under the Public Sector Reform package is one of the Ministry’s key outputs as the drive for improving public services delivery intensifies. With the enactment of the new Financial Management Act 2004, the Ministry has now finalised the other subsidiary documents necessary for the implementation of the Act.

The services provided by the Departments under the Ministry are a highlight of this ACP and for the first time, their contributions are reflected in the document. While major strides have been taking place at Headquarters in terms of budgeting, FMR and review of the SDP, the Key Result Areas (KRAs) of the Fiji Islands Bureau of Statistics, Government Supplies Department, Printing and Stationery Department and ITC Services are also pivotal to the overall operation of the Ministry. They also operate at national level and many people are now benefiting from their services.

Increasingly, the Fiji Islands Bureau of Statistics is meeting its targets in providing reliable and timely social and economic indicators relevant for policy planning and formulation. The opening of more rural outlets by the Government Supplies Department is in line with Government’s overall development objectives with rural and remote dwellers being made accessible to affordable services. To a large extent, the present paradigm of advanced information technology has caused the Government to rely on ITC Services for expert advice, policy formulation, systems development, IT infrastructure building and management, training and a customer support centre. Government’s printing needs and services will continue to be provided by the Government Printing & Stationery Department.

As a major player in the policy formulation arena, it is critical that the effectiveness of our partnership with other key stakeholders is translated into successful planning to ensure that the economy is maintained and sustained through proper networking and effective consultation. This document has been minutely developed to incorporate the views and feelings that we share with other agencies to ensure that the consistency of planning towards a **“Peaceful, Prosperous Fiji”** is upheld.

The increasing emphasis on good governance makes it appropriate for me to conclude that the Ministry of Finance & National Planning will continue to align itself to the public service code of conduct and values in all spheres of operation.

I wish the Ministry a successful 2005.

Jone Y Kubuabola

MINISTER FOR FINANCE AND NATIONAL PLANNING

CEO's MESSAGE

The Ministry performed considerably well in 2004 and our prime target was to keep the projected budget deficit to 3.5% of the GDP. In fact, the Ministry has performed remarkably well in this regard given that the actual fiscal deficit realised was 3.3%. This achievement can be attributed to both prudent public expenditure management and buoyancy in revenue collections.

Despite the Ministry's high staff turn over in 2004, the National Planning Office successfully completed the Mid-term review of the SDP 2003-2005 and also completed the PSIP 2005-2007 in addition to servicing the Development Sub-Committee (DSC), the Summit Working Group and the National Economic Development Council Meetings which monitors the implementation of the SDP. The Budget Division continued its secretariat services to the Budget & Aid Coordinating Committee and also the Cabinet Sub-Committee on the Budget (CSB). Although the sale of Government's shares in Colonial National Bank and Fiji TV did not eventuate as envisaged, the Fiji Island Revenue and Customs Authority's record revenue collection of over \$1 billion buffered this. The Financial & Asset Management Division is again working towards the sale of shares in 2005. A number of special investigations were also done last year which our Internal Audit Division attended to. In addition, the commissioning of new machines at the Government Printing & Stationery Department was also a highlight and this will help the Department produce quality outputs. The opening of a Suva general store and rural outlets in Keiyasi and Nabouwalu were new milestones for the Government Supplies Department. While the Fiji Islands Bureau of Statistics continued its refining work on the HIES data, the ITC Services was also working towards the e-Government Project. Following these achievements in 2004, the Ministry has again mapped out its strategies for 2005 with specific output categories detailing our objectives and goals.

Amongst other things, one of our priority areas this year is the FMR which is being implemented in various phases. Last year, our Project Team worked tirelessly to put in place the legal framework which has now been effected as the Financial Management Act, 2004. The dissemination of the Act's salient features will continue this year through continuous training and awareness. The new Finance Instructions and Finance Manual have already been issued and both detail the extent of delegation to Chief Executive Officers. Our intention this year is to monitor these delegation instruments closely to ensure that the various authorities are not abused.

The mid-term review of the SDP 2003-2005 indicated that the implementation of the SDP is on target although adjustments will be made in some sectors. For this reason, the various Summit Working Groups will continue to meet with their respective stakeholders this year to ensure proper alignment and adjustments so that Government's overall development plans are met. Based on mid-term review, a rolled-over SDP for 2005-2007 will be published this year.

This year, performance budgeting is being piloted in four Ministries and it is envisaged that its success will be translated to the whole of government by next year when full implementation is expected. This should enable Chief Executive Officers to exercise more care in expenditure and expense management as increased accountability has now been placed on them. The Budget Division and the National Planning Office are also working together in ensuring that funds for grants and capital projects are properly expended.

The advent of Performance Management System now necessitates that proper assessment and evaluation is done on the performance of our staff. Strategic human resource management is, therefore, vital and attention would be given to house-keeping matters to ensure that various appraisal tools such as Business Plans and Individual Work Plans are put in place. Capacity building which is also an important part of this will continue this year with officers attending local and overseas conferences and others encouraged to take up further courses at FIT and USP.

I would like to conclude this statement by thanking all staff for their contributions to the Ministry's operations in 2004 and I look forward to the continued support of all staff in 2005.

Shiri Chand

ACTING CHIEF EXECUTIVE OFFICER, FINANCE AND NATIONAL PLANNING

GUIDING PRINCIPLES

Vision

To be Fiji's Premier Ministry

Mission

Commitment to the efficient, equitable and effective management of public sector resources towards the achievement of Government initiatives for national development.

Values

Having our Ministry recognised as one which values:

*Honesty
Integrity
Innovation
Commitment
Professionalism
Good Governance*

ROLE OF THE MINISTRY

The Ministry of Finance and National Planning is a key central agency of the Government. It has a critical and central role to play in implementing Government's social, economic and financial policies. It also plays a lead role in spearheading reforms that will raise the rate of economic growth and hence provide higher standards of living to all citizens of Fiji. The Ministry is also responsible for ensuring that financial policies are prudent and that financial and macro-economic stability is maintained. In addition, the Ministry also provides national support services through the Fiji Island Bureau of Statistics, Government Supplies Department, ITC Services and Government Printing and Stationery Department.

Government's policies are spelt out in the Strategic Development Plan 2003-2005 (SDP) which was prepared under the direction of the Ministry. The SDP stresses the need to **Rebuild Confidence for Stability and Growth** in order to achieve the national vision of a **Peaceful, Prosperous Fiji**.

The Ministry's role in helping Government to achieve this Vision is as follows:

- Advising the Minister for Finance and National Planning (and the Government) on social, economic and financial policy issues including macro-economic settings, revenue policy, fiscal limits, and regulatory issues that affect economic growth;
- Managing the Government's budget systems, including designing and operating the budget process, preparing economic and fiscal forecasts, producing budget documentation, and monitoring expenditure against the budget;
- Formulating and monitoring of a national economic and social development plan, including a macro-economic policy framework, and evaluation of the appropriateness of the distribution of resources on a sectoral level in terms of achieving the goals articulated in the plan;
- Managing the Government's balance sheet, including cash management, debt management, and the government's investment in ministries, departments, statutory bodies and public enterprises;
- Providing financial information on actual Government performance, including information for Cabinet decision-making, external reporting, and providing internal audit assurance on the reliability of that information;
- Providing financial management services, including the payment of salaries and pensions to civil servants, payment of advances and assessment and management of tenders;
- Servicing the Minister through preparing draft answers to Parliamentary questions, responses to letters received, speeches, and other media material when issues arise, and facilitating the tabling of documents in Parliament or Cabinet.
- Provide reliable and timely social and economic indicators that are relevant for policy formulation, planning and monitoring of government development efforts;
- Maximising procurement benefits and satisfy customers' demands for goods and services;
- Manage ICT Services for Government; and
- Satisfy and meet Government's printing requirements.

STRATEGIC PRIORITIES OF GOVERNMENT

Government's strategic priorities as contained in the SDP are summarised as “**Rebuilding Confidence for Stability and Growth**”. To achieve these, Government has outlined its Medium Term Strategy under two broad categories and they are:

- Rebuilding confidence for stability; and
- Rebuilding confidence for growth.

The Ministry contributes indirectly to **Rebuilding Confidence for Stability**, through the Government Planning and Budgetary system in the area of:

- Enhancing security and law and order;
- Promoting national reconciliation and unity;
- Alleviating poverty;
- Strengthening good governance;
- Reviewing the constitution;
- Resolving the agricultural land lease issue; and
- Implementing affirmative action

The Ministry also focuses on **Rebuilding Confidence for Growth** through the following strategic priorities:

- Maintaining macro-economic stability;
- Raising investment levels for jobs and growth;
- Reforming the public sector to reduce the cost of doing business; and
- Structural reforms to promote competition and efficiency.

Moreover, the Ministry has contributed and will continue to contribute towards the realisation of the following sector goals:

- Equitable participation of all in socio-economic development under Social Justice and Affirmative Action;
- Poverty reduced by 5 percent annually under poverty alleviation;
- Fullest and most productive utilisation of our human resources;
- Productive, transparent, and accountable state institutions;
- An effective, competitive and stable financial system that will enhance economic growth and development under financial services; and
- Universal access to internationally competitive information and communication technology services.

SPECIFIC OUTCOMES

In achieving Government's strategic priorities, the following policy objectives are being pursued to achieve the intended outcomes.

Policy Objectives	Key Performance Indicators
Strategic Development Plan: <ul style="list-style-type: none"> Formulation and review of SDP 	<ul style="list-style-type: none"> Alignment of Policies to SDP 2005-2007.
Government Finances Revenue: <ul style="list-style-type: none"> To promote economic growth through appropriate level of taxation; No further VAT exemption; To broaden the revenue base and raise sufficient revenue to meet the Government's revenue target; To minimise the level of distortions; To strengthen tax compliance; and To promote the user-pay principle Expenditure <ul style="list-style-type: none"> To reduce government spending as a proportion of GDP; To improve cost recovery measures; Ministerial expenditure not to exceed budget provisions; To focus on core activities of government; and To increase the proportion of capital expenditure in the budget. 	<ul style="list-style-type: none"> Reduce top corporate and income tax to 30 percent; Revenue to be around 26 percent of GDP by 2005; Improved collection of tax arrears; and Government fees and charges indexed to inflation. Increase target ratio of infrastructure, health and education to total expenditure with corresponding cuts in revenue arrears by 2005; Net expenditure to be not more than 30 percent of GDP by 2005; and Capital/Operating Expenditure mix of 18/82 by 2005.
Government Deficit <ul style="list-style-type: none"> To keep the deficit at sustainable levels. 	<ul style="list-style-type: none"> 3.5 percent of GDP by 2005.
Debt <ul style="list-style-type: none"> To reduce debt-to-GDP ratio; and To borrow locally wherever feasible (to utilise the surplus cash liquidity). 	<ul style="list-style-type: none"> Less than 50 percent by 2005.
Financial Management Reform <ul style="list-style-type: none"> To provide an institutional operational and legislative framework for more accountability and transparency in policy making and in the management of public resources. 	<ul style="list-style-type: none"> Financial Management Act 2004 to be implemented from 2005; and Legislations and Policies to be effective from 01.01.05.
Sale of shares <ul style="list-style-type: none"> To facilitate the sale of shares in state owned institutions. 	<ul style="list-style-type: none"> Progressive sale of Government shares in state owned entities; CNB-\$20m, ATH-\$15m, FTV-\$5m.
ICT Development <ul style="list-style-type: none"> ICT Policy Documents on e-Gov and Whole Of Government Information Systems Strategic Plan (ISSP). 	<ul style="list-style-type: none"> Integrated E-Government plan by December 2005.
Social & Economic Indicators <ul style="list-style-type: none"> To provide reports on social and economic indicators. 	<ul style="list-style-type: none"> Reports produced every quarter in 2005.
Procurement & Printing Services <ul style="list-style-type: none"> Continuous extension of procurement services to rural areas; and Viable printing services. 	<ul style="list-style-type: none"> Opening of more rural outlets in 2005; and Stakeholders satisfaction.

OUTPUT PERFORMANCE

Key Result Areas	Strategies	Outputs	Outputs Performance Measure/Targets	Responsible Division/ Dept
1. Alignment of policies with national development strategy.	Sound macro economic forecasting and policy development.	<ul style="list-style-type: none"> • Medium term macro-economic forecast. • Policy and research advice. • ICT industry development. • Database on sector outputs. • Macroeconomic modelling. 	<ul style="list-style-type: none"> • Forecast completed before the three rounds of MTC and MPC. • Quarterly review of operational database for macroeconomic accounts. • Quarterly review of rebased weights and indicators. 	National Planning
	Optimum utilisation of human resources.	<ul style="list-style-type: none"> • Policies for population, human resources development, human resources utilisation and labour market operation. 	<ul style="list-style-type: none"> • Annual updating of the CHRIS Website. • Quarterly review of the IHRDPEP. • Annual rolling over of the NSHRP. 	
	Monitor the 2005 – 2007 SDP and Millennium Development Goals (MDGs).	<ul style="list-style-type: none"> • SDP 2005-2007 • NEDC meetings for each of the 9 SWGs • Six-monthly PIRs • Training on MDG Fiji-Info Database System for relevant ministries • MDGs database . 	<ul style="list-style-type: none"> • SDP 2005-2007 endorsed by Cabinet by March 2005 • 2 NEDC meetings (March and September) • 4 meetings for each of the 9 SWGs (February, May, August, November) • Six-monthly PIRs endorsed by Cabinet by March & September • MDGs database established and integrated into SDP monitoring by March 2005 	
	Plan and monitor capital projects funded in annual budget	<ul style="list-style-type: none"> • Public Sector Investment Programme 2005-2007 • Capital Projects Reports 	<ul style="list-style-type: none"> • PSIP completed by June 2005 • Quarterly Capital Progress Reports. 	
	Effective and efficient corporate services.	<ul style="list-style-type: none"> • Management of corporate services. 	<ul style="list-style-type: none"> • Monthly monitoring of vacancies processed • Annual budget submitted by June. 	

2. Budget Management	<ul style="list-style-type: none"> • Increase efficiencies/productivity at individual level with appropriate incentives. • Strengthen resource/research capacity. • Improve agency network with Central Agencies, line ministries, FIRCA, RBF, BOS, stakeholder representatives and multilateral agencies. • Strengthen IT capacity. • Reinforce legal/compelling mechanisms • Continuous skills development. 	<ul style="list-style-type: none"> • Budget policy implementation • Advice/analysis of current fiscal and economic policy-related matters. • Budget policies and strategies. • Government expenditure performance report. • Advice/analysis of current fiscal and economic policy-related matters. • Coordinated development assistance. 	<ul style="list-style-type: none"> • Budget (CSB) policy implementation report/matrix by end of first quarter. • Quarterly (CSB) policy implementation reports. • Budget strategy by mid of 2nd quarter; revenue policies by mid-3rd quarter; budget supplements; CSB, Cabinet Papers. • Quarterly review and analysis and advice on policy-related matters. • Budget strategy by mid of 2nd quarter; design list by mid 3rd quarter; draft exp. estimates by October. • Quarterly review of secretariat services to various committees. 	Budget
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3. Management of Government Finances and Assets	Effective management of government asset and debt	<ul style="list-style-type: none"> • Analyse financial and non-financial report of Government entities • Sale of Government shares in ATH, CNB and Fiji TV • Commission study and devise policies on management of government physical assets • Review TMA • Debt servicing obligation • Banking and cash forecasting system • Policy framework on debt and risk management policies 	<ul style="list-style-type: none"> • Analyse financial and non-financial information within one month of receipt. • Sale of shares in all three entities by December 2005. • Study report submitted to CEO and MFNP by November 2005. • TMA review report by September 2005 • Debt service obligation met annually. • Effective cash forecasting implementation for whole of Government by April 2005. • Policy framework developed and implemented by end of 2005. 	FAM
	Manage implementation of FMR	<ul style="list-style-type: none"> • Implement FMR/FMIS 	<ul style="list-style-type: none"> • Quarterly review of FMR/FMIS 2005 implementation plan. 	
	Manage Government's revenue and expenditure	<ul style="list-style-type: none"> • Revenue collection • Monitor approved budget • Accounts & Finances Report 	<ul style="list-style-type: none"> • Monthly monitoring of revenue collection • Quarterly report on budget • Accounts & Finances report presented to Parliament by June 2005 	

4. Executive Support and Corporate Services	Effective corporate services.	<ul style="list-style-type: none"> Improved service standards and delivery Stringent monitoring of cost cutting measures. 	<ul style="list-style-type: none"> Quarterly reports of services delivered. Quarterly production of cost reports. 	Admin
	Effective executive support services.	<ul style="list-style-type: none"> Support service to CEO and MFNP. 	<ul style="list-style-type: none"> Monthly review of services to CEO, FNP and MFNP. 	
	Manage human resources development.	<ul style="list-style-type: none"> HRD programmes. 	<ul style="list-style-type: none"> Quarterly review of training programs/courses scheduled. Half-yearly report of Staff attending full time and part time courses. 	
	Exercise of delegated responsibilities.	<ul style="list-style-type: none"> Properly exercise powers by acting within law 	<ul style="list-style-type: none"> Monthly monitoring of delegated and statutory responsibilities. 	
	Decisions and programmes are carried out promptly and effectively.	<ul style="list-style-type: none"> Continuous monitoring and reporting of progress. 	<ul style="list-style-type: none"> Quarterly review of decisions implemented. 	
5. Audit of Ministries and Depts.	<ul style="list-style-type: none"> Annual audit plan to be in place. 	<ul style="list-style-type: none"> Proper designed annual work program and individual audit plans Ministries & Departments audited 	<ul style="list-style-type: none"> Annual audit program ready by January. Ministries & Departments audited annually. 	Internal Audit
	<ul style="list-style-type: none"> Implement surcharge. 	<ul style="list-style-type: none"> Investigate and surcharge officers. Monitor surcharge. Assist Public Accounts Committee. 	<ul style="list-style-type: none"> Quarterly reports of special investigation and surcharges. Monthly monitoring of surcharges. 5 Review of Auditor-General's report with PAC. 	

6. Provision of social and economic indicators.	<ul style="list-style-type: none"> To expand the statistical knowledge and skills of staffs in the department To meet the statistical needs of government and other users. To have an effective 	<ul style="list-style-type: none"> Enhanced staff performance. Social, Economic and Household-based Indicators. Statistical Releases, Reports and official 	<ul style="list-style-type: none"> PMS review on staff performance by December 2005. 2002/03 Urban Report by July 2005 2003/04 Rural HIES Indicators by December 2005 2004/05 Labour Force Survey Progressive Report by December 2005 Administrative arrangements for 2006 Population and Housing Census by December 2005 	Fiji Islands Bureau of Statistics
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	<p>dissemination system.</p> <ul style="list-style-type: none"> To have a well coordinated statistical collection system 	<p>Website</p> <ul style="list-style-type: none"> Enhanced cooperation from stakeholders and data providers. 	<ul style="list-style-type: none"> 2003 Social & Demographic Trends by September 2005 2001/02/03 Vital Statistics Reports by December 2005 2000/01/03 Annual Employment Reports by December 2005 2004 Annual Tourism & Migration Report by November 2005 Urban Atlas Volume II by August 2005 Rebasing of Economic Indices to 2002 including Constant Prices GDP benchmarking by Dec 2005 2002 Input Output Data of Businesses by December 2005 2000/01/02/03/04 Annual Merchandise Trade Reports by June 2005 2004/05 Price and Production Indicators by December 2005 2004/05 Balance of Payment by December 2005 2004 International Investment Position by December 2005 2004 Trade In-Services by June 2005 Annual National Accounts Statistics by December 2005 Annual Investment Statistics by December 2005 Revised Statistical Act by October 2005 	
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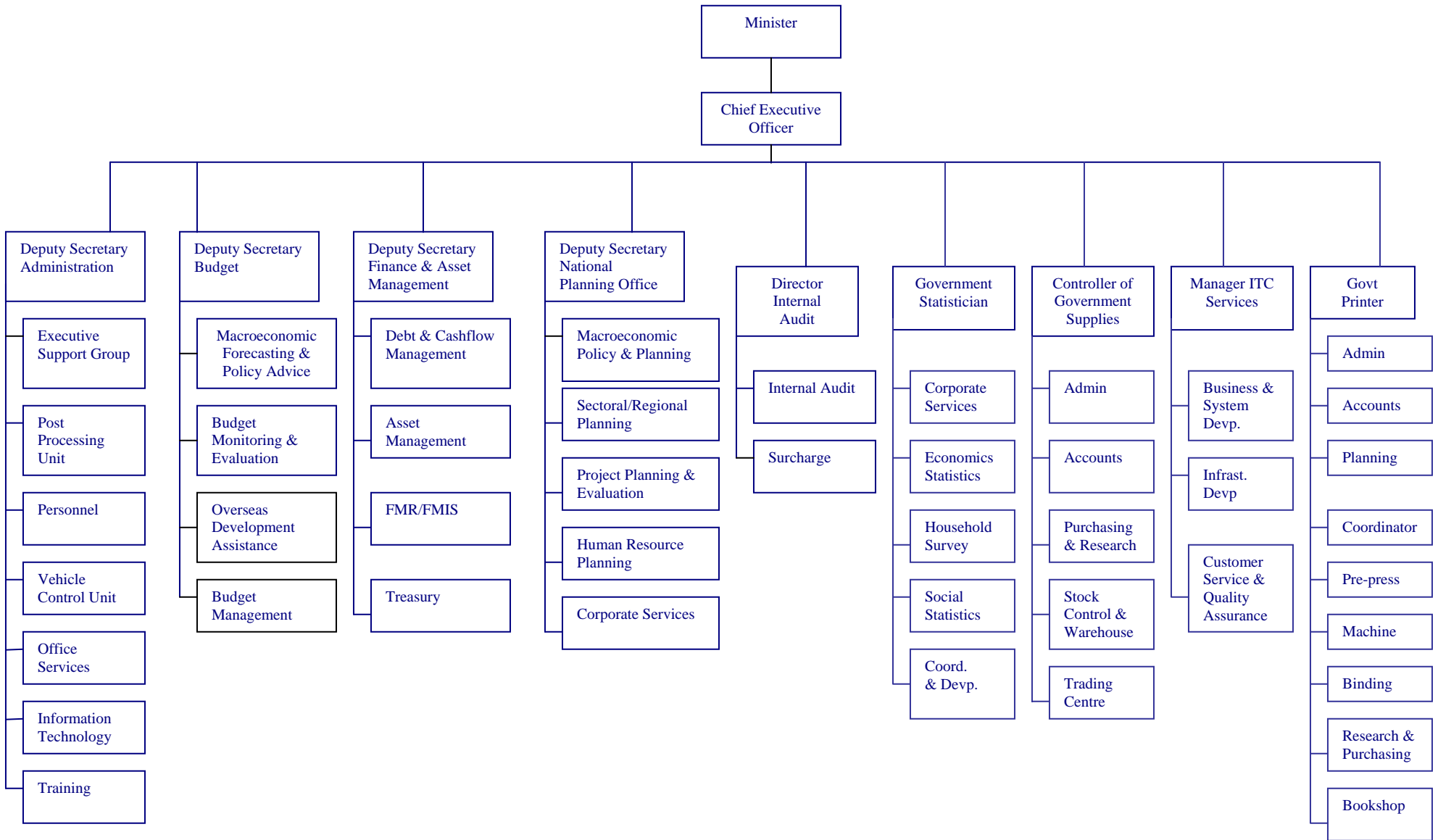
7. Procurement Services	<ul style="list-style-type: none"> Increase storage capacity of warehouses and standardize wider range of common use goods. To secure contract for supply of goods and services from the most economical sources. Improve procurement capability of the Department. 	<ul style="list-style-type: none"> Consulted Ministries and Department. Market research, procurement through tender system and competitive bidding, bulk purchasing, short and long term contract for supply. Recruitment of skilled staff and training. Reviewed stock control management information system. Customer service centre. 	<ul style="list-style-type: none"> One (1) new warehouse for Lautoka and improvement of storage spaces for three (3) warehouses at Suva by December 2005. Report on research and procurement provided every quarter. New stock management control software with changes in hardware facilities by December 2005. Customer Services Centre by December 2005. 	Govt Supplies
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	<ul style="list-style-type: none"> • Wider distribution network in urban and rural areas 	<ul style="list-style-type: none"> • Market outlets in rural areas and remote or isolated places and trade centres in urban areas • Mobile services to rural communities 	<ul style="list-style-type: none"> • New outlets for Vunidawa, Levuka, Dreketi and Saqani by December 2005. • Construction of Lautoka trade centre by December 2005. • Mobile sales to rural community once annually. 	
	<ul style="list-style-type: none"> • Profit maximization. 	<ul style="list-style-type: none"> • Business plan with quantified target and rate of returns. 	<ul style="list-style-type: none"> • Quarterly monitoring of financial return. 	

8. Management of ICT	Service Excellence by Government through ICT	<ul style="list-style-type: none"> • Internet Technology. • Mechanism for Data & Voice and other technology. • ICT Policy Documents on e-Gov and Whole Of Government Information Systems Strategic Plan (ISSP). 	<ul style="list-style-type: none"> • Increased Internet Services by December 2005. • Selected 30 Government Services On Line by 2007 • Stable, reliable Government Infrastructure to support integrated voice & data traffic with uptime of 95% by December 2005. • Reduce Telephony Cost Within Government by 2007 • Integrated E-Government Plan by December 2005. 	ITC Services
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9. Printing Services	<ul style="list-style-type: none"> • Efficient and effective service to stakeholders. • Sound planning, directing and controlling of available resources. • High level of work performance to achieve the strategic goals. 	<ul style="list-style-type: none"> • Service to stakeholders. • New clients increased. • State of the art equipment • Refined organisation structure. • Capacity building. • OHS compliant work environment. 	<ul style="list-style-type: none"> • Quarterly review of services to stakeholders. • Quarterly review of client relationship. • Review equipment need by December 2005. • Quarterly review of HR needs. • Annual review of work environment to be OHS compliant. 	Govt Printing & Stationery
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ORGANISATION CHART



STAFF ESTABLISHMENT

Finance

POST	GRADE	EST.	VAC.	FIL.
Minister		1	-	1
CEO	CEO-04	1	1	-
Deputy Secretary	US02	3	-	3
Manager	US03	1	-	1
Chief Accountant	US03		1	-
Director	US03	4	2	2
Director	US04	3	2	1
Chief Eco. Plan. Off.	US04	4	3	1
Principal Accountant	AC01	7	1	6
Prin. Auditor	AC01	1	-	1
Principal Admin Off.	SS01	2	1	1
Prin. Eco. Plan. Off.	SS01	10	5	5
Senior Acct. Officer	AC02	18	3	15
Senior Admin. Off.	SS02	3	3	-
Senior Eco. Plan. Off.	SS02	9	3	6
Senior Auditor	SS02	5	-	5
Senior Legal Officer	LG04	1	1	-
Senior Info. Officer	SS02	1	-	1
Accounts Officer	AC03	20	6	14
Audit Officer	AC03	10	1	9
Admin. Officer	SS03	2	-	2
Economic Plan. Off.	SS03	14	4	10
Systems Analyst	IT05	1	-	1
Assistant Programmer	IT06	1	-	1
Senior Secretary	SS03	2	-	2
Executive Officer	SS04	4	-	4
Assistant Accts. Off.	AC04	13	5	8
Snr Examiner of Acct.	AC04	10	2	8
Secretary	SS05	11	8	3
Clerical Officer	SS05	40	-	40
Steno/Typist	SS05	7	1	6
Telephone Operator	SS05	1	-	1
Total		210	53	157

National Planning

POST	GRADE	EST.	VAC.	FIL.
Deputy Secretary	US02	1	-	1
CEPO	US04	4	3	1
PEPO	SS01	8	2	6
PAO	SS01	1	1	-
SEPO	SS02	9	3	6
EPO	SS03	10	5	5
AO	SS03	1	-	1
AAO	AC04	1	-	1
Senior Secretary	SS03	1	1	-
Secretary	SS04	4	1	3
Tech Assistant	ES06	1	-	1
Library Assistant	IR05	1	-	1
Clerical Officer	SS05	2	1	1
Steno Typist/Typist	SS05	2	1	1
Total		46	18	28

Fiji Islands Bureau of Statistics

POST	GRADE	EST.	VAC	FIL
Government Statistician	US03	1	-	1
Deputy	US04	2	1	1
Principal Statistician	SS01	5	2	3
Senior Statistician	SS02	5	1	4
Statistician	SS03	12	5	7
Assistant Statistician	SS04	25	10	15
Statistical Officer	SS05	22	4	18
Accounts Officer	AC03	1	-	1
Administrative Officer	SS03	1	-	1
Library Assistant C11	IR04	1	-	1
Secretary	SS04	2	-	2
Clerical Officer	SS05	2	1	1
Telephone Operator	SS05	1	-	1
Total		80	24	56

Government Supplies

POST	GRADE	EST.	VAC.	FIL.
Controller	US03	1	-	1
Deputy Controller	US04	1	-	1
PSO	SK01	3	1	2
PAO	AC01	1	-	1
SSO	SK02	3	-	3
SAO	SS02	1	-	1
Senior Accounts Officer	AC02	1	-	1
SO	SK03	7	2	5
AO	SS03	1	-	1
Accounts Officer	AC03	1	-	1
AAO	AC04	6	-	6
SO I	SK04	13	2	11
SO II/Storeman	SK05	52	15	37
Secretary	SS04	1	-	1
CO	SS05	45	9	36
Steno Typist/Typist	SS05	4	-	4
Telephone Operator	SS05	2	1	1
Total		143	30	113

ITC Services

POST	GRADE	EST.	VAC.	FIL.
Manager	IT01	1	-	1
Assistant Manager	IT02	2	1	1
Senior Systems Analyst	IT04	3	-	3
Systems Analyst Programmer	IT05	15	5	10
Assist Programmer	IT06	12	1	11
Supervisor Customer Care	IT06	1	-	1
Computer Operator	IT07	8	-	8
Assistant Accounts Officer	AC04	1	-	1
Library Assistant	IR04	1	-	1
Data Entry Operator Supervisor	SS04	1	-	1
EO	SS04	1	-	1
Secretary	SS04	1	-	1
CO	SS05	3	-	3
Total		50	7	43

Government Printing and Stationery

POST	GRADE	EST.	VAC.	FIL.
Government Printer	US04	1	-	1
Assistant Government Printer	TG01	2	-	2
Superintendent	TG03	7	1	6
Maintenance Engineer	EP05	1	-	1
Technical Officer Printing	TG04	16	2	14
Technical Officer Laws/Publication	TG04	1	-	1
Technical Officer Mechanical	ES05	1	-	1
Technical Officer Electrical	ES05	1	-	1
Technician	TG05	50	5	45
AO	AC03	1	-	1
AAO	AC04	1	-	1
AO	SS03	1	-	1
EO	SS04	1	-	1
Secretary	SS04	1	1	-
CO	SS05	9	-	9
Steno Typist/Typist	SS05	1	-	1
Telephone Operator	SS05	1	-	1
SO I	SK04	1	-	1
Storeman	SK05	1	-	1
Security Officer	PL05	1	-	1
Assistant Security Officer	PL07	2	1	1
Total		101	10	91

2005 BUDGET

(000)

Dept/ Div	Seg 1	Seg 2	Seg 3	Seg 4	Seg 5	Seg 6	Seg 7	Seg 8	Seg 9	Seg 10	Seg 13	Total
NPO	1,067.9	31.8	52.1	23.0	84.3	-	35.0	10.0	-	-	163.0	1,467.1
Budget	791.7	19.7	30.7	5.1	54.5	-	-	-	-	-	112.7	1,014.4
FAM	3,139.2	41.9	64.9	11.8	271.6	5,620.0	803.0	-	5,300.0	-	1,122.0	16,374.4
Admin	809.3	46.1	54.5	36.0	81.3	1,293.9	2.5	-	-	-	128.7	2,452.3
I/Audit	836.1	-	63.5	2.9	8.4	-	-	-	-	-	113.9	1,024.8
FBIOS	1,689.8	50.3	114.0	124.7	170.4	15.0	1,319.7	-	-	-	433.6	3,917.5
Supp.	1,991.1	820.4	76.0	54.0	126.0	-	-	120.0	-	-	398.4	3,585.9
ITC	1,103.6	25.2	35.0	3.6	1,629.2	-	-	-	5,663.0	-	1,057.5	9,517.1
Print.	1,438.3	332.3	19.0	49.1	383.1	-	-	-	1,000.0	-	402.7	3,624.5
Total	12,867.0	1,367.7	509.7	310.2	2,808.8	6,928.9	2,160.2	130	11,963	-	3,932.5	42,978

Key

- Seg 1 : Established Staff
- Seg 2 : Unestablished Staff
- Seg 3 : Travel and Communications
- Seg 4 : Maintenance & Operations
- Seg 5 : Purchase of Goods and Services
- Seg 6 : Operating Grants and Transfers
- Seg 7 : Special Expenditures
- Seg 8 : Capital Construction
- Seg 9 : Capital Purchase
- Seg 10 : Capital Grants and Transfers
- Seg 13 : Value Added Tax