

MINISTRY OF ECONOMY CIRCULAR

MINISTRY OF ECONOMY
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ECONOMY CIRCULAR NO: 11/2019-2020

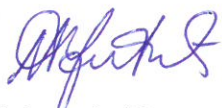
ECO: 11/63

8 August 2019

From: Permanent Secretary for Economy
To: As per Distribution
Subject: Revised Requisition to Incur Expenditure (RIE) Checklist

- 1.0 The purpose of this circular is to inform Ministries and Departments regarding the issuance of the revised Requisition to Incur Expenditure (RIE) Checklist to guide agencies on the preparation of RIEs. The revised RIE Checklist attached will immediately replace the current one in use.
- 2.0 The Checklist has been developed to assist agencies comply with the financial regulations before submitting RIE applications to the Ministry of Economy. The revised Checklist can also be downloaded from the Ministry's website.
- 3.0 Should you have any further queries, please do not hesitate to contact your desk officer at the Budget and Planning Division.

Thank you.



Makereta Konrote
Permanent Secretary for Economy

As per distribution:

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Permanent Secretary, Office of the Prime Minister
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