

MINISTRY OF ECONOMY CIRCULAR

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From: Permanent Secretary for Economy

To: As per Distribution

Subject: 2017-2018 BUDGET TIMELINES, PROCESSES AND BASELINE

1.0 INTRODUCTION

1.1 This Circular serves to inform Ministries and Departments of the 2017-2018 Budget Timelines, Processes and Baseline.

2.0 2017-2018 BUDGET TIMELINES

2.1 The Table below outlines the broad preparation timelines for the 2017-2018 Budget.

Budget Key Milestones	Due Date
Finance Circular on the Budget process and timelines issued	15 February 2017
2017-2018 Budget submissions received from Ministries and Department	17 March 2017
Ministry of Economy assessment of Budget submissions	20 – 31 March
Consultation with Ministries and Departments	10 – 12 May
Budget tabled in Parliament	02 June 2017

3.0 CONCLUSION

3.1 In view of the processes and timelines outlined above, we emphasise the importance of close coordination between the Budget Focus Groups of your Ministry/Department and the officials of the Ministry of Economy to ensure timely preparation of the Budget.

- 3.2 We look forward to your support and cooperation in the preparation of the 2017-2018 Budget.



Makereta Konrote
Permanent Secretary for Economy

As per distribution:

Official Secretary, Office of the President
Permanent Secretary, Office of the Prime Minister
Solicitor General, Office of the Attorney General
Permanent Secretary, iTaukei Affairs
Permanent Secretary, Defence and National Security
Permanent Secretary, Employment, Productivity & Industrial Relations
Permanent Secretary, Foreign Affairs
Auditor General, Office of the Auditor General
Supervisor of Elections, Fijian Election Office
Secretary General, Parliament
Permanent Secretary, Justice
Commissioner, Fiji Corrections Service
Permanent Secretary, Civil Service
Permanent Secretary, Rural and Maritime Development and National Disaster Management
Commander, Republic of Fiji Military Force
Commissioner, Fiji Police Force
Permanent Secretary, Education, Heritage and Arts
Permanent Secretary, Health and Medical Services
Permanent Secretary, Local Government, Housing and Environment
Permanent Secretary, Women, Children and Poverty Alleviation
Permanent Secretary, Youths and Sports
Permanent Secretary, Agriculture
Permanent Secretary, Fisheries and Forests
Permanent Secretary, Lands and Mineral Resources
Permanent Secretary, Industry, Trade and Tourism
Permanent Secretary, Sugar
Permanent Secretary, Public Enterprise
Permanent Secretary, Infrastructure and Transport
Chief Registrar
Director, Public Prosecutions
Director, Information
Director, Communications
Manager, Information Technology and Computing Services
Director, Environment
Director, Immigration
Director, Social Welfare
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